



U.S. Department of Homeland Security
Transportation Security Administration
6595 Springfield Center Drive
Springfield, Virginia 20598-6020

AFFIRMATION/DECLARATION

This is to affirm that

I, _____,

(PRINT FULL NAME)

request access to records maintained by the Transportation Security Administration which pertain to me. My present address is:

my date of birth is: _____, and

my place of birth was: _____, and

my citizenship status¹ is _____.

I understand that any knowingly or willfully seeking or obtaining access to records about another person under false pretenses is punishable by a fine of up to \$5,000. I also understand that any applicable fees must be paid by me.

I hereby authorize _____ access to my records.

(PRINT FULL NAME)

I request that any located and disclosable records be forwarded to the following individual:

RECORDS DEPOSITION SERVICE, INC.

_____ at the following address:

(PRINT FULL NAME)

PO BOX 5054, SOUTHFIELD, MI 48086-5054 P: 248.357.3330 F: 248.357.3330 INFO@RECDEP.COM

I declare under penalty of perjury under the laws of the United States of America that the foregoing is true and correct, and that I am the person named above, and I understand that any falsification of this statement is punishable under the provisions of 18 U.S.C. Section 1001 by a fine of not more than \$10,000 or by imprisonment of not more than five years or both, and that requesting or obtaining any record(s) under false pretenses is punishable under the provisions of 5 U.S.C. 552a(i)(3) by a fine of not more than \$5,000.

Executed on _____.

(DATE)

(SIGNATURE OF AFFIRMANT/DECLARANT)

PRIVACY ACT STATEMENT: AUTHORITY: 49 U.S.C. § 114; 5 U.S.C. 552a. **PRINCIPAL PURPOSE(S):** This information will be used to verify your identify for purposes of processing your request under the Privacy Act, or for records requested during litigation or enforcement action involving TSA. **ROUTINE USE(S):** This information may be shared pursuant to routine uses identified in the following DHS and TSA system of records, DHS/ALL 001 Freedom of Information Act and Privacy Act Record System, DHS/TSA 001, Transportation Security Enforcement Records System, DHS/TSA 002 Transportation Security Threat Assessment System, and DHS/TSA 009 General Legal Records. **DISCLOSURE:** Voluntary; failure to furnish the requested information may result in no action being taken on your request.

PLEASE RETURN TO: U.S. Department of Homeland Security, Transportation Security Administration, FOIA Office, 6595 Springfield Center Drive, Springfield, VA 20598-6020.

¹ Individual submitting a request under the Privacy Act of 1974 must be either "a citizen of the United States or an alien lawfully admitted for permanent residence," pursuant to 5 U.S.C. Section 552a(a)(2). Requests will be processed as Freedom of Information Act requests pursuant to 5 U.S.C. Section 552, rather than Privacy Act requests, for individuals who are not United States citizens or aliens lawfully admitted for permanent residence.